



# The Meridian College of London

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Please affix  
photo here

## Student Application Form

Please ensure that the application is fully completed in BLOCK letters ensuring legibility.

Proposed course of study	
Course Title	
Start Date	
<u>For office use only</u>	
Ref No.:	Agents Name:

Applicant Details			
Title (Mr/Ms/Mrs)		First Name	
Surname		Middle Name	
DOB (dd/mm/yyyy)	(18 or above)	Nationality	
Gender (Male/Female)		Passport No.	
Passport Issue Date		Passport Exp Date	
Visa Issue Date		Visa Expiry Date	
ICFN No.		Marital Status	

Permanent Address	Correspondence Address (if different from home)
	Postcode:
Postcode:	Tel:
Tel:	Email:

English Language Proficiency
Is / was English the language of instruction of your first degree? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please specify & include any formal evidence of English Language qualifications with this application form (i.e. IELTS, TOEFL, GCE and GCSE). _____
Note: Students educated outside the UK must provide, before they can be admitted to their chosen course, evidence that they have sufficient command of both spoken and written English. Acceptable evidence for undergraduate & postgraduate courses includes: GCSE/O-level English Language at grade C or above; an overall score of 5.5 in the British Council IELTS test; a score of 550 (depending on the department) in TOEFL.

Academic Qualifications			
<i>Copies of all relevant transcripts must be attached with application</i>			
Dates (month/year)	Qualification/Award	Name of the institution	Subjects
From:			
To:			
From:			
To:			
From:			
To:			

Employment Details / Other Experience			
<i>Give details of any professional or research experience relevant to your application. Continue on a separate sheet if necessary.</i>			
Employer	Titles & Duties	Dates	
		From	To

References	
<i>Please provide the details of two referees, at least one should be an academic referee who has knowledge of your academic ability.</i>	
Name:	Name:
Address:	Address:
Tel:	Tel:
Fax:	Fax:
Email:	Email:

Finances	
<i>Who will pay your course fees. Please tick appropriate box below.</i>	
<input type="checkbox"/> Yourself	<input type="checkbox"/> Family members/Parents
<input type="checkbox"/> Other, please specify _____	<input type="checkbox"/> Sponsor/Employer

How did you hear about the college?

- Friend   
  Publicity (adverts, fairs etc)   
  Website   
  Representative

Give brief details of the above source: \_\_\_\_\_

**Statement of Purpose:**

  
  
  
  
  
  
  
  
  
  

**Next of kin details:**

Name:

Address:

  
  

Tel:

**Ethnicity:**

<input type="checkbox"/> White	<input type="checkbox"/> Black: Of Caribbean Origin
<input type="checkbox"/> Asian: Of Indian Origin	<input type="checkbox"/> Black: Of African Origin
<input type="checkbox"/> Asian: Of Pakistani Origin	<input type="checkbox"/> Mixed: White and Black Caribbean
<input type="checkbox"/> Asian: Of Bangladeshi Origin	<input type="checkbox"/> Mixed: White and Black African
<input type="checkbox"/> Asian: Of Chinese Origin	<input type="checkbox"/> Mixed: White and Asian
<input type="checkbox"/> Asian: Of Other Origin	<input type="checkbox"/> Do not wish to answer
<input type="checkbox"/> Asian: Of East African Origin	<input type="checkbox"/> Other please specify: _____

**Disability:**

*Please indicate below whether or not you will need any additional support or facilities.*

No known disability

Mobility/Wheelchair user Blind/Partially sighted

Deaf/Hearing Impairment Autism/Mental Health/Learning Difficulty

Unseen Impairment e.g. Disease/epilepsy Dyslexia/Other impairment (Please specify)

Speech Memory/Concentration

Physical co-ordination Continence

Ability to lift, carry or move everyday objects

Perception of risk of physical danger

Other, please specify \_\_\_\_\_

**Declaration:**

I undertake to comply with the Institution's registration procedure, duly observe the Charter, Statutes, Ordinances and Regulations and to ensure payment of all fees and other liabilities.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Terms & Conditions.

1 Students are required to attend all lectures (a minimum of 15 hrs/week), classes and tests and to submit written work as required by lecturers and tutors. Attendance below 85% will be reported to the Home Office and may result in the student being expelled. Any absence of leave should be approved in writing by TMCOL prior to the leave.

2 The minimum age for registration at the college is 18 years.

3 The College reserve the right to expel a student if he/she does not fulfil the above requirements or for behaviour disruptive to the general conduct of the College. In such cases no refund of fees will be given.

4 Enrolment for a course, together with the payment of the required deposit, creates a binding agreement to follow the course and to pay the full fee.

5 In the event of a cancellation for whatever reason, the following will apply.-

a) The deposit and fees are not refundable. However, where notification is received from the immigration authorities that an overseas student has been refused entry refund will be made apart from a sum of £150 to cover the administrative charges, provided following are met:

- The student provides college with original Refusal Letter issued by the British embassy/high commission.
- If the student has lodged an appeal, the fees will be refunded once the college receives documentary evidence that the appeal has been dismissed.
- The original offer letter and other letters issued by the college must be returned back.

b) Cancellation must be made in writing.

c) Where a cancellation is received after commencement of the course there will be no refund (regardless of visa refusal).

6 If students change their course of study during the term no refunds will be given where the revised course involves fewer subjects or is lower in price. Holders of a student visa are advised that the College is obliged to insist that a full-time course of at least 15 hours per week is followed.

7 Where applicable the student must seek and obtain a certificate of eligibility from the appropriate professional institute and pay the registration fee to the respective body direct.

8 Overseas students are reminded that they must comply with the Home Office regulations on immigration.

9 College staff will be happy to offer advice relating to college application, examination entries, etc, however it is the student's own responsibility to ensure that all applications and entries, of whatever nature, are in order and sent off by the appropriate closing dates.

10 While course start and end dates are not expected to change the college reserves the right to alter dates in order to facilitate or improve the provision of the course and its examinations. Those changes will in no way affect the other terms and conditions of the student's contract with the college.

11 The College Prospectus and website is correct at the time of printing/publishing but is subject to alteration.

I have read the terms & Conditions detailed above and agree to abide by them.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_